

**APPLICATION FOR CREDIT FACILITIES  
IN RESPECT OF SERVICES TO BE RENDERED BY  
PAARL MEDIA GROUP (PTY) LTD (REGISTRATION NUMBER 2008/01165/07) OR  
ANY OF ITS SUBSIDIARIES (“THE PAARL MEDIA GROUP”)**

The Paarl Media Group consists of the following legal trading entities:

- Paarl Media (Pty) Ltd (Registration number 1994/010014/07) trading as Paarl Gravure
- Paarl Media (Pty) Ltd (Registration number 1994/010014/07) trading as Paarl Web
- Paarl Web Gauteng (Pty) Ltd (Registration number 2003/021005/07)
- Paarl Print (Pty) Ltd (Registration number 1994/010013/07)
- Paarl Coldset (Pty) Ltd (Registration number 1995/002637/07)
- Paarl Labels (Pty) Ltd (Registration number 2006/007232/07)

**PART I: APPLICANT’S PARTICULARS**

**Details of entity applying for the credit facilities:**

Date requested	
Name of representative applying for the credit facilities	
Full registered name of entity as per Registrar of Companies (in case there is more than one legal entity involved, please ensure that all the legal names are correctly reflected here)	

**Indicate the type of entity with an X in the correct block:**

Individual/ Sole trader	Public Company	(Pty) Ltd	CC	Partnership	Trust
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**Please provide a copy of the incorporation certificate of the entity/ies (attach to this form)**

**Details to be provided in respect of each of the legal entities requiring services:**

Trading name	
Date established	
Registration No./ ID no. (individual)	
VAT Reg no.	
Nature of business	
Postal Address	

Street Address	
Are premises owned/ rented? If rented, please provide name of the landlord	
E-mail Address	
Employer (in the case of an individual)	
Office telephone number	
Fax number	
Home telephone number	
Cell number	
Auditors	
Contact person and contact details of auditors	
Contact person: Orders (printing): E-mail	
Contact person: Payments: E-mail:	

**Please provide a copy of the group structure/ organogram of the entity/ies applying for the credit, details of shareholders, holding, associated or subsidiary companies to be clearly provided (list on separate sheet if necessary)**

<b>Details to be provided in respect of each of the Shareholders as well as Directors of each of the entities applying for credit listed above: list on separate sheet if necessary</b>			
Full name and capacity	Registered address	Registration number/id number	Contact details

**Trade references (please include your current printer as one of the trade references):**

Trading name	Monthly amount spent	Telephone number/ contact person

**Bank details of entity applying for credit facility:**

Bank	
Branch	
Account Number	
Name Of Account Holder	

**Details of credit terms required:**

Credit facility required (in Rand)	
Credit terms required (number of days after statement date on month end)	
Is there a general notarial bond on movable property? If so, please specify:	
Has cession of book debts been given to any party? If so, please specify:	
Has security been given for an overdraft? If so, please specify:	
What form of guarantee can you offer for the credit facility?	

**Unless otherwise stated in writing by Paarl Media Group on this credit application, all services are to be paid for in cash. Overdue accounts will carry interest at the maximum rate of interest permitted by the National Credit Act, 2005, calculated daily and added monthly, at the end of the month, from the due date to (but excluding) the date of payment.**

I/we hereby request you to render services to us from time to time on credit. Should you agree to do so, we hereby agree and acknowledge that all our dealings with you will be upon and subject to our standard terms and conditions of trade, particulars of which are set out in Part II of this Credit Application.

**I/we are aware that the terms and conditions contained in this Credit Application may be revised by the Paarl Media Group from time to time and that such changes will be posted on Paarl Media Group's website ([www.paarlmedia.co.za](http://www.paarlmedia.co.za)). I/we are further aware that I/we shall be deemed to have accepted the varied terms and conditions if I/we continue using the services of Paarl Media Group after such variation has been posted on the website.**

The terms and conditions contained in Part II of this Credit Application, as varied by Paarl Media Group from time to time pursuant to this paragraph, shall be the entire agreement between the parties unless otherwise agreed to by Paarl Media Group in writing and signed by Paarl Media Group's duly authorised representative.

I/We acknowledge and warrant that the statements and information given on the previous page/s and/or elsewhere are true and correct in every detail and that I/we have no knowledge of any facts which, if disclosed, may affect this application.

Signature (who warrants that he/ she is duly authorised to do so and does not need any legal assistance in order to sign)	
Name of person signing this application in block letters	
Date	
Capacity	
Witness	
Name of witness in block letters	

## **PART II: TERMS AND CONDITIONS**

### **A: DEFINITIONS**

“Applicant” shall mean the applicant for credit facilities referred to in Part I hereof;

“Act” shall mean the National Credit Act, 34 of 2005;

“Credit Application” shall mean this document consisting of Part I, II, III and IV;

“Client” shall mean the company, close corporation, partnership, trust, proprietor or individual applying for credit facilities to which the Printer has granted such facilities.

The “Printer” shall mean Paarl Media Group (Pty) Ltd and each of its subsidiary companies being:

- Paarl Media (Pty) Ltd (Registration number 1994/010014/07) trading as Paarl Gravure
- Paarl Media (Pty) Ltd (Registration number 1994/010014/07) trading as Paarl Web
- Paarl Web Gauteng (Pty) Ltd (Registration number 2003/021005/07)
- Paarl Print (Pty) Ltd (Registration number 1994/010013/07)
- Paarl Coldset (Pty) Ltd (Registration number 1995/002637/07)
- Paarl Labels (Pty) Ltd (Registration number 2006/007232/07);

“Terms and Conditions” shall mean the terms and conditions contained in Part II of this Credit Application and as revised from time to time on the Printer’s website ([www.paarlmedia.co.za](http://www.paarlmedia.co.za)).

### **B: STANDARD TERMS AND CONDITIONS**

All services rendered by the Printer are subject to these Terms and Conditions. Purported amendments by any Client shall not be of any force or effect and no indulgence granted by the Printer will be considered to be a waiver of its rights.

CREDIT FACILITIES WILL NOT BE CONSIDERED UNLESS THE TERMS AND CONDITIONS ARE ACCEPTED WITHOUT AMENDMENT.

#### **General Terms and Conditions**

##### **1. Payment terms**

- 1.1 Unless otherwise stated in writing by the Printer, all services are to be paid for in cash.
- 1.2 All prices are subject to VAT.
- 1.3 Should payment of any amount not be made within the credit terms approved, any discount or volume rebate granted or to be granted, in respect of such amount, may at the discretion of the Printer be withdrawn.
- 1.4 Should payment not be made on due date or in the event of the Client’s breach of any provision of the conditions of contract, all sums owing to the Printer, whether then due and payable or not by the Client, shall immediately become due and payable within 7 (seven) days from date of posting a registered letter calling on the Client to effect payment.
- 1.5 Overdue accounts will incur interest at the maximum rate of interest permitted by the Act, calculated daily and added monthly, at the end of the month, from due date to (but not including) date of payment.
- 1.6 A certificate issued under the hand of a director, financial manager or credit controller of the Printer shall be prima facie proof of the amount of the indebtedness (including interest) of the Client to the Printer from time to time. It shall not be necessary to prove the appointment of

the person signing any such certificate which shall constitute prima facie proof of its contents, and the onus shall be on that party who claims that the certificate is erroneous to prove the nature and extent of the error and the alleged correct facts. The said certificate of indebtedness shall be available against the Client, in any competent Court for the purpose of obtaining provisional sentence or judgement, whether by default or by way of summary judgement or otherwise.

- 1.7 Should the Printer deem it necessary to take legal action against the Client, and subject to the prescribed maximum permitted by the Act, all legal costs will be for the Client's account on the scale as between the attorney and his own client, and the Client indemnifies the Printer in respect of all such costs, including collection commission.
- 1.8 The extent, nature and duration of the facilities to be allowed by the Printer shall at all times be in its sole discretion.

## **2. Delivery**

- 2.1 Delivery shall be completed when the goods are handed to the Client or its agent and a delivery note is signed by the Client or its agent. Should a Client fail to provide a delivery address within 5 (five) days of being notified by the Printer that a printing order is completed, delivery shall be deemed to have taken place on the 5<sup>th</sup> (fifth) day following such notification by the Printer.
- 2.2 Standing matter and printer's materials of any kind whatever, may be distributed or disposed of within 5 (five) days of the Client being notified by the Printer that a printing order is completed, unless written arrangements are made for retention. The Printer may charge rent for storage of goods retained at the Client's request.
- 2.3 Risk in the goods shall pass on delivery or deemed delivery as specified in clause 2.1.
- 2.4 Complaints and claims in respect of quality or short delivery of goods will only be considered if received by the Printer in writing within 14 days of delivery or deemed delivery as specified in clause 2.1.
- 2.5 Notwithstanding the delivery and possession of any goods purchased, ownership of the goods shall remain vested in the Printer until the purchase price has been paid in full.

## **3. Limitation of Liability**

- 3.1 Any claim by a Client against the Printer for damages shall be limited to the *pro rata* invoiced cost of the allegedly defective goods as a percentage of the whole order. That notwithstanding, in the event of the Client claiming damages from the Printer from whatsoever nature arising, the Printer's aggregate liability to the Client shall not exceed an amount equal to the invoiced cost of the specific order and shall specifically exclude any claim for consequential loss or damages.
- 3.2 The Client waives any possible claim which it may have against the Printer over and above the invoiced cost of the specific order and any claims for consequential loss or damages and the Client hereby indemnifies the Printer against any such costs, damages, claims or expenses.

## **4. Nature of credit facilities**

The extent, nature and duration of the facilities to be allowed by the Printer shall at all times be in the Printer's sole discretion.

## **5. Suspension of Services**

Should payment not be made on due date or in the event of the Client's breach of any provision of the conditions of contract, the Printer may, without prejudice to any other right it may have, immediately suspend the carrying out of any of its then uncompleted obligations until payment is made in accordance with the agreed terms.

## 6. **Client Complaints**

- 6.1 Should the Client dispute any entry raised on his statement of account, it must be done within 14 (fourteen) days of date of statement, failing which such entries shall be deemed to be correct and payable in terms of clause 1 above. The Client will not be entitled to withhold payments which are due in terms of clause 1 above pending a claim for compensation for loss of or damage to goods, equipment or any other property or for any other reason whatsoever.
- 6.2 Complaints and claims in respect of quality or short delivery of goods will only be considered if received by the Printer in writing within 14 days of delivery or deemed delivery as specified in clause 2.1.

## 7. **Jurisdiction and Arbitration**

- 7.1 Any action or motion which may in any way arise out of these conditions, contract, or in respect of any services, shall be brought at the Printer's sole election and discretion either in such division of the Supreme Court of South Africa as is chosen by the Printer or in such Magistrate's Court as is chosen by the Printer, in which latter case the Client, in terms of section 46 read with section 28 of Act 32 of 1944, consents to such jurisdiction, and so far as it may be necessary for the Client to submit to the jurisdiction of such division of the Supreme Court of South Africa.
- 7.2 Notwithstanding anything to the contrary contained herein, at the Printer' sole election, any dispute may be referred to arbitration to be held at Cape Town in a summary manner, i.e. on the basis that it shall not be necessary to observe or carry out either the usual formalities or procedures (e.g. there shall not be any pleadings or discovery) or the strict rules of evidence, immediately with a view to it being decided in accordance with the Arbitration Act No. 42 of 1958, as amended from time to time, provided that the arbitrator shall be a practicing Senior Counsel chosen by the Printer and whose decision shall be final and binding on the parties and not capable, in the absence of manifest error, to be referred to review or appeal and shall be carried into effect and shall be capable of being made an order of any Court of competent jurisdiction.

## 8. **Appropriation of Payments**

The Printer may, at its sole discretion, allocate payments made by a Client to whichever of the Client's debt it so chooses. A Client is not entitled to claim set off against any amount due as a credit deduction until the Printer has authorised and passed the credit.

## 9. **Errors and Omissions**

In the event of an inadvertent error or omission in a quotation invoice, the Printer shall not be prejudiced by such error or omission, provided that any error or omission shall be corrected by the Printer as soon as it is discovered.

## 10. **Variation**

- 10.1 The Printer reserves the right to revise the Terms and Conditions at any time without notice. Such changes will be posted on the Printer's website ([www.paarlmedia.co.za](http://www.paarlmedia.co.za)) and be deemed to have been accepted by the Client if the Client continues using the services of the Printer. The obligation therefore is on the Client to review the Terms and Conditions at regular intervals.
- 10.2 The Printer shall at its sole discretion be entitled to vary the terms and conditions in respect of an individual printing order by written notice to the Client.
- 10.3 These Terms and Conditions, as varied by the Printer from time to time pursuant to clause 10.1 above, constitute the sole agreement between the parties. Save as specifically provided for in clause 10.1, no variation or amendment of the terms and conditions contained in this

Credit Application shall be of any force or effect unless agreed to by the Printer in writing and signed by the Printer's duly authorised official.

- 10.4 The Client and the signatory/ies hereto undertake in the event of the business being sold, or if there be any change in the directorship or members of the Client to notify the Printer thereof immediately in writing by registered mail.

**11. Domicilium**

The Client chooses the street address as stipulated in Part I of the Credit Application as its *domicilium citandi et executandi* for purposes of service of all processes and notices, and any other address within the Republic of South Africa as advised to the Printer in writing from time to time.

**12. Suretyship**

It is a condition for this application that if required by the Printer, a person approved by the Printer shall act as surety for and co-principal debtor with the Client on the terms set out in the suretyship document.

**13. Cession of debtors**

The Client cedes, assigns and transfers unto and in favour of the Printer, all the Client's right, title and interest in and to all book debts and other debts (together with all rights of action arising thereunder) present and future, due and to become due to the Client from whatever cause of debt arising and by whomsoever owing. In the event that the Client has entered into prior deed/s of cession, then this Cession shall operate as a cession of all the Client's reversionary rights.

This Cession is given as a continuing covering security for all sums of money that the Client may now owe, and at any time in the future may owe, to the Printer from any cause of indebtedness whatsoever and notwithstanding any temporary extinction of such indebtedness.

**14. Severability**

If any particular term or condition or part of a term or condition of these Terms and Conditions is found to be defective or unenforceable (whether by any competent court or otherwise) then the remaining Terms and Conditions or part thereof shall continue to be of full force and effect.

**15. Customer breach or insolvency**

Subject to the provisions of clause 1.4, if the Client defaults in or commits any breach of any obligation under contracts with the Printer or if execution or attachments shall be levied upon the Client's assets or should the Client offer to make any arrangement with its creditors or commit any act of insolvency or should the Client be placed in liquidation or under judicial management, the Printer shall have the right forthwith to terminate the contract with such Client by written notice and/or to suspend services. Any such determination or suspension shall be without prejudice to any claim or right which the Printer might otherwise make or exercise by breach of contract and if the Printer requests, the Client shall pay to the Printer the price of the services carried out prior to the date of cancellation.

**Printing Terms and Conditions**

16. Quotations not accepted within 30 (thirty) days thereof shall be deemed withdrawn and cancelled.

17. All orders and confirmations and any variations, alterations, modifications and changes thereto, shall be in writing (which, for purposes hereof, shall include electronic mail and telefaxes).
18. The Client shall pay for any preliminary work which is produced at the Client's request whether experimentally or otherwise.
19. Proofs in a format and quality agreed upon between the Client and the Printer from time to time may be submitted to the Client as benchmark for approval. After approval the Client shall have no claim against the Printer for errors in the exemplar as approved by him. Should the Client request the Printer to go ahead with printing without approving the proofs, it will have no claim for damages against the Printer due to errors. Changes required by the Client, other than the correction of the Printer's errors, may be charged for by the Printer and the Client shall pay such costs on demand. In particular, if the Client requires for any reason a reprint of any order previously approved by him which reprint includes any change or alteration of any kind to the order, then such reprint shall be for the account of the Client.
20. Changes required by the Client, other than the correction of printer's errors, may be charged for. In particular, if the Client requires a reprint of any order which he has previously approved which reprint includes any change or alteration of any kind to the order, then such reprint shall be for the account of the Client notwithstanding any claims that the Client may make about the original order.
21. When required to expedite delivery ahead of the time needed for proper production the Printer shall not be liable for defects occasioned thereby. Should such delivery require payment of overtime wages, and other additional costs or delivery charges, all such extras will be for the Client's account.
22. The Client shall accept as good and complete delivery, and shall pay the contract price *pro rata* for any quantity that does not exceed or fall short of the quantity ordered by more than 10%.
23. Client's property and property supplied to the Printer on behalf of the Client will be held at the Client's risk. The Printer will not be responsible for imperfect work caused by defects in, or unsuitability of, material or equipment not supplied by the Printer. The Printer will not be responsible for Client's material wasted in the course of production. Extra costs incurred through the use of defective materials or equipment supplied are for the Client's account.
24. The Printer shall not be required to produce any matter which in its opinion is illegal or defamatory. The Client shall indemnify the Printer against any claims, costs and expenses arising out of the infringement of copyright, trademark, patent or design. The Printer will use its best endeavours to keep confidential material supplied to it if specifically requested by the Client, but cannot guarantee confidentiality of material.
25. It is the sole responsibility of the Client to determine whether the printed material ordered by it is suitable for the purpose for which it intends using it. The Printer gives no warranty, express or implied, concerning the suitability of the printed material supplied for any purpose whatever but undertakes to advise the client should such a situation occur. The Printer shall implement reasonable control procedures to monitor the adherence to specifications of material supplied and deviations therein to enable the client to rectify the deviations or to lodge claims as may be applicable, against a supplier of such non-compliant material.
26. If as a result of vis major or unforeseen circumstances including but without being limited to any strike, lock-out, labour disputes, riot, political or civil disturbances, power outages or surges, shortage of material and paper beyond the reasonable control of the Printer, exceptionally inclement weather or any other causes beyond the Printer's reasonable control, the Client shall not for such reason have any claim against the printer whether for damages or otherwise.
27. It is acknowledged by the Client that the quality of printing is subject to complete digital material being supplied to the Printer by the Client. The Printer shall be obliged to notify the Client if the delivered digital material does not comply with the agreed format.

28. In the event of an order being given to the Printer on the Client's official order form the Client shall not be entitled to deny the validity of such order.
29. It is specifically agreed that the Printer may, in its discretion, appoint sub-contractors to execute certain of its obligations in terms hereof. The Client shall not be entitled, without the written consent of the Printer, to communicate or deal directly or indirectly in any manner whatsoever with any such sub-contractor, unless otherwise agreed. In the event of the Client breaching the aforesaid prohibition, and any claims been made or instituted against the Printer as a result thereof, then, in addition to any other rights or remedies the Printer may have in terms of this agreement, the client hereby indemnifies and hold harmless the Printer against any such claim, proceedings, costs or expenses incurred by the Printer in regard thereto.

### PART III: DECLARATION

I/We hereby apply to the Printer for credit facilities in terms of the National Credit Act 34 of 2005, as follows:

Number of days after statement date	days
Total credit facility required	R

I/We hereby consent to the Printer making enquiries about my/our credit record with any credit reference agency and other parties named herein to confirm the details of this application and obtain additional information the Printer may deem necessary.

I/We acknowledge that:

- i) the statement and information given on the previous pages and/or elsewhere are true and correct in every detail and I/we have no knowledge of any facts which, if disclosed, may affect this application.
- ii) the Terms and Conditions, the terms and conditions of which I/we are cognizant, will be valid and any conditions stipulated on the Client's order form which are in conflict with these conditions shall be superseded by the Terms and Conditions.
- iii) I/we have read the Terms and Conditions which I/we understand and agree to.
- iv) I/we further warrant that the information furnished hereon is true and correct in every respect.

Signature of Client (who warrants that he/ she is duly authorised to do so and does not need any legal assistance in order to sign)	
Name in Block Letters	
Capacity	
Date	
Witness	

Approved by and on behalf of Paarl Media Group (Pty) Ltd or any of its subsidiaries

Signature of a representative of Paarl Media Group (Pty) Ltd or any of its subsidiaries	
Name in Block Letters	
Capacity	
Date	

**PART IV: SURETYSHIP**

**(\*Please ensure that all the \* blank spaces are correctly filled in  
\*\* Please only fill in one legal entity as is applicable  
Surety and witness to initial every page and all deletions or details filled in)**

I (full name of individual or legal entity providing the surety)

\*

\_\_\_\_\_

I.D. No./ Registration number (as applicable)

\*

\_\_\_\_\_

of (full address – residential in the case of an individual and business address in the case of a legal entity) \*

\_\_\_\_\_

\_\_\_\_\_

do hereby bind myself jointly and severally as surety and co-principal debtor in solidum to and in favour of the subsidiary of the Paarl Media Group as listed below being

\*\*

\_\_\_\_\_

(\*Please choose ONE ENTITY ONLY from the list of legal entities below:

- Paarl Media (Pty) Ltd (Registration number 1994/010014/07) trading as Paarl Gravure and Paarl Web
- Paarl Web Gauteng (Pty) Ltd (Registration number 2003/021005/07)
- Paarl Print (Pty) Ltd (Registration number 1994/010013/07)
- Paarl Coldset (Pty) Ltd (Registration number 1995/002637/07)
- Paarl Labels (Pty) Ltd (Registration number 2006/007232/07))

\*\* (the "Printer") its order or assigns for the due and proper payment by:

\*

\_\_\_\_\_

(the "Client" or "the debtor") of all amounts which the Client is at present owing or will in future be owing to the Printer arising from any cause whatsoever and notwithstanding any fluctuation in the amount of the indebtedness or the temporary extinction thereof, as well as for the strict and proper fulfilment by the Client of all other present and future obligations of whatsoever nature.

I/we herewith declare that the degree, cause and duration of the debtor's obligations will always be in the discretion of the Printer and the Printer in its own discretion and without detracting from its rights hereunder and without reference to me/us will have the right to release securities and suretyships, to grant extensions of time for payment to the Client and to enter into any other agreement, settlement or compromise with the Client. The said release, extension, settlement or compromise will not be considered as a novation of the debtor's indebtedness and I/we shall as a result thereof not be released from my/our obligations hereunder.

I/we acknowledge that should the estate of the Client be sequestrated, liquidated or assigned, the Printer shall be entitled to prove a claim against the estate for the full amount of the Client's indebtedness to the Printer on the date of sequestration, liquidation or assignment; and to receive all

dividends payable and to apply the dividends in the Printer's sole discretion to the Client's indebtedness of any other liabilities of the Client to the Printer until such time as my/our liabilities in terms hereof have been fully discharged.

A certificate, issued on behalf of the Printer, and signed by a director of the Printer shall be prima facie evidence of the Client's indebtedness to the Printer and such certificate shall be prima facie evidence of the amount of my/our indebtedness to the Printer in terms hereof.

For purposes of any action which may be instituted against me/us in terms of this suretyship, I hereby choose domicilium citandi et executandi at my above mentioned address.

I/we hereby renounce the benefits of the legal exceptions of excussion and division, cession of action and no value received and all or any exceptions which could or might be pleaded to any claim by the Printer against me/us and I/we hereby declare that I/we am fully conversant with the meaning, force and effect of such exceptions.

I/we hereby acknowledge and warrant that this deed of suretyship was completed in full before signing thereof and that it is an accurate recording of the terms of the suretyship.

THUS DONE AND SIGNED at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ in the presence of the undersigned witnesses:

Signature of Surety (who warrants that he/ she is duly authorised to do so and does not need any legal assistance in order to sign)	
Name in Block Letters	
Capacity and name of legal entity if applicable	
Date	
Signature of witness	
Name of Witness in Block Letters	

**TO BE OBTAINED IN CASE OF A SURETY FROM A LEGAL ENTITY:**

EXTRACTS FROM THE MINUTES OF A MEETING OF:

.....  
(Insert full name of surety) (Insert reg. no. of surety)

Held at .....on.....  
(place) (day) (month) (year)

It was resolved that .....  
(Insert full name of surety)

Enter into this suretyship and that.....  
(Insert full name of signatory)

be and is hereby authorised to settle the terms and to sign this suretyship on its behalf.

CERTIFIED A TRUE EXTRACT BY SECRETARY/CHAIRPERSON:

..... (full name) ..... (signature)

**PART V: CHECKLIST TO ENSURE THAT THE CREDIT APPLICATION IS COMPLETE (FOR INTERNAL USE ONLY, COPY NOT TO BE GIVEN TO THE CLIENT)**

<b>Document</b>	<b>Date received</b>
Copy of the incorporation certificate of the entity/ies	
Copy of the group structure/ organogram of the entity/ies applying for the credit, details of shareholders, holding, associated or subsidiary companies	
A check has been done with all other entities in the Paarl Media Group to confirm whether there is any history of default or late payments	
In the case that the client prints with another entity within the Paarl Media Group and now wants to extend its printing, a copy of the credit application as filled in with the other entity in the group, has been obtained.	
The client re-signed Part III of the Credit Application (Declaration) and confirmed that all the facts as stated in the previous Credit Application are still correct. An additional surety has been obtained.	
In the case that the client supplies an address outside of South Africa, has a valid South African address been obtained or the approval of the managing director obtained?	
Have you ensured that the Client did not amend any of the standard Terms and Conditions?	
Has a surety been signed or has the managing director given approval that no surety is required?	
Surety: Have you ensured that all the * blank spaces have been correctly filled. Did the surety and witness initial every page as well as all deletions or details filled in?	
Surety: Have you ensured that only one legal entity has been filled in on the surety document as the Printer?	
Are all supporting documentation and every page of the credit application initialled by the person applying for the credit facilities?	

**PART VI: CREDIT FACILITY APPROVAL PROCESS  
(FOR INTERNAL USE ONLY, COPY NOT TO BE GIVEN TO THE CLIENT)**

<b>To be completed by the credit controller</b>	File and supporting documentation complete?	Signed: Date:
Current credit facilities of this same client with other entities in the Paarl Media Group	Paarl Gravure Paarl Web Paarl Web Gauteng Paarl Print Paarl Coldset Paarl Labels	
Recommendation in terms of credit facilities to be granted	Number of days after statement date	
	Total credit facility	
Other remarks/ relevant information		
<b>To be completed by the financial manager</b>		
		Signed: Date:
Recommendation in terms of credit facilities to be granted	Number of days after statement date	
	Total credit facility	
Other remarks/ relevant information		
<b>To be completed by the managing director</b>		
		Signed: Date:
Recommendation in terms of credit facilities to be granted	Number of days after statement date	
	Total credit facility	
Other remarks/ relevant information		